

BOARD MINUTES

Date and Time	Wed 22 Nov 2017
Location	Coul House Hotel, Contin
Purpose	Quarterly Meeting
Present	Alison Lewis (ACEO), Mark Sheridan (Chair), Malina MacDonald-Dawson, Fiona Callum, Norman MacArthur,
Apologies	Fiona Dalgetty, Conal McDonagh and Shannon Cowie.

SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
Item 1	Boards are to be paper-free	Alison Lewis	ASAP
Item 2	Gaelic Policy Meeting to be scheduled	Alison Lewis	Feb 2018
Item 3	Prospective Board Members be approached	Norman & Alison	Jan 2018
Item 5	Organise Fundraising Strategy Day	Mark Sheridan	Jan 2018
Item 6	Investigate trust funds available	Fiona	Jan 2018
Item 7	Executive Group to meet	Mark	Feb 2018
Item 8	Invite staff member to each Board	Alison	Feb 2018

2017.03.01 Approval of Minutes

The minutes of the previous meeting were approved by Fiona Callum and seconded by Malina. No declarations of other interests were made.

2017.03.02 Appointment of Norman MacArthur

The appointment of Norman was approved and welcomed by the Board.

Other Board Members

Malina, Mark and Fiona C agreed to form the new Executive Group. Malina agreed to be Vice Chairperson. Fiona C agreed to be Treasurer (roles of treasurer and secretary are to be merged).

2017.03.03 Financial Report

Alison advised the Board that we would most likely hear end of Jan 2017 whether Fèis Rois were successful in retaining RFO funding status with Creative Scotland. The current offer is to extend the

contract until end of May 2018 at current funding levels. As a result Alison advised she has been able to extend Christian's post until end of May 2018, he is working on the Ceilidh Trail and website with Alison.

Expenditure has been as expected and agency work going really well an increasing income.

Santander gave £5k for the Prison project, thanks to Stacey for applying.

The Board considered offering further bursaries for talented Young People whose families might struggle to fund their attendance at Feis classes. There may also be suitable local trusts with funds available, Fiona will look at this.

Chief Executive's Report/Staff Reports

Two very successful album launch gigs as part of Blas for The Seer by Lauren MacColl and a positive number of sales following from these.

The introduction of a new IT system across the organisation – Microsoft Office 365 which is an internationally recognised and well-respected cloud based subscription service. Skype for Business available on new system and can be used by Board Members.

Weekly classes performed at the Feil Maree in Dingwall which led to a £100 donation from the local Rotary Club.

Gairloch classes are going well.

Ceilidh trail applications are open.

A staff member is to be invited to each Board Meeting to talk to their report: 10 minutes and questions.

2017.03.04 Update on Strategic Plan

The fundraising strategy and older people work aren't currently happening so Mark stated he would endeavour to book someone to run a Funding Strategy day with Board Members. Staff working at capacity. Mark thanked them for their efforts.

2017.03.05 Press & Publicity

Seer mentioned in several publications we wouldn't normally reach. Social media doing well.

2017.03.06 AOCB

Alison and Mark to meet Douglas Wilby re the Council's review of Music Tuition.

2017.03.07 Date and Time of Next Meeting

It was agreed that the next meeting would be Feb 21st at 6pm in the Fèis Rois office.